

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 21, 2006

Division: County Administrator

Bulk Item: Yes ☐ No ☐

Department: County Administrator

Staff Contact Person: Abra Campo

AGENDA ITEM WORDING:

Approval of payment to Key Colony Bay Hotel for emergency shelter for victims displaced due to Hurricane Wilma.

ITEM BACKGROUND:

On November 6, 2005, due to "Black Mold" the Department of Health and American Red Cross directed the Office of Emergency Management to vacate the facility being utilized as emergency shelter, Marathon Manor. Because of the need of immediate emergency accommodations, no PO was requested at that time. A PO was requested on November 22, 2005 when the Verizon Building Shelter clients were also displaced and emergency shelter was requested for them as well from Key Colony Bay Hotel.

PREVIOUS RELEVANT BOCC ACTION:

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS:

TOTAL COST: _____

BUDGETED: Yes ☐ No ☐

COST TO COUNTY: _____

SOURCE OF FUNDS: _____

REVENUE PRODUCING: Yes ☐ No ☐ **AMOUNT PER MONTH** _____ **Year** _____

APPROVED BY: County Atty. ☐ OMB/Purchasing ☐ Risk Management ☐

DIVISION DIRECTOR APPROVAL: Thomas J. Willi
(Thomas J. Willi)

DOCUMENTATION: Included ☒ Not Required ☐

DISPOSITION: _____

AGENDA ITEM # _____

REWARDE HOTEL MARATHON

Account Name: MONROE COUNTY EMERGENCY MCH
 Address: 450 63RD STREET OCEAN
 SUITE 150
 City, State: MARATHON FL 33050
 Comments:

Account#: L00169
 Phone: B (305) 289-6012
 Contact: O'CATHEY/JERALD
 Credit Limit: 5000.00

Inv#	Inv Date	Guest #	Guest Name	Gross Amt	Pats/Adis	Net Due
607604	11/07/05	P27723-00	[REDACTED]	39.03	4.03	35.00
607606	11/07/05	P27724-00	[REDACTED]	39.03	4.03	35.00
607607	11/07/05	P27719-00	[REDACTED]	39.03	4.03	35.00
607608	11/07/05	P27722-00	[REDACTED]	39.03	4.03	35.00
607613	11/09/05	P27714-00	[REDACTED]	1.00	1.00	.00
607625	11/12/05	Act 00168	[REDACTED]	2068.59	598.59	1470.00
607709	11/27/05	P27880-01	[REDACTED]	376.88	38.88	338.00
607710	11/28/05	P27880-03	[REDACTED]	471.10	48.60	422.50
607713	11/28/05	P27880-04	[REDACTED]	471.10	48.60	422.50
607715	11/29/05	P27880-02	[REDACTED]	565.32	58.32	507.00
607747	12/06/05	P27880-05	[REDACTED]	1224.86	126.36	1098.50
607748	12/06/05	P27880-06	[REDACTED]	1130.64	116.64	1014.00
607749	12/06/05	P27880-00	[REDACTED]	1224.86	126.36	1098.50
607750	12/06/05	P27880-10	[REDACTED]	753.76	77.76	676.00
Total:				8444.23	1257.23	7187.00

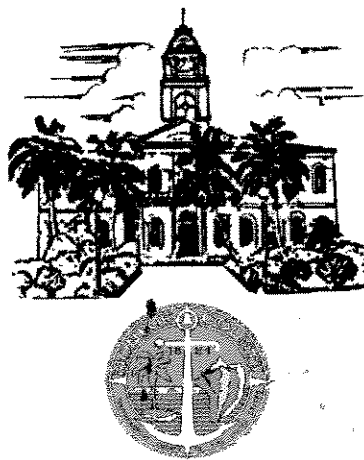
** End of Report **

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UN 13 2005

COUNTY ADMINISTRATOR

**Monroe
County
Emergency
Management**



490 63rd Street
Ocean Suite 150
Marathon, FL 33050

Bus: (305) 289-6018
Fax: (305) 289-6333

MEMORANDUM

DATE: Wednesday, March 01, 2006

TO: Mr. Danny Kohlage ,
Through
Irene Toner, Director, Emergency Management

FROM: Jerald L. O'Cathey
Emergency Management Administrator

SUBJECT: Hurricane Wilma Reimbursement Request

Mr. Kohlage,

I have been advised that the bill for our residents stay at the Key Colony Bay Hotel cannot be processed for payment due to the fact that no Purchase Order (PO) was issued for those individuals who checked in on November 7, 2005.

Allow me to offer the following explanation so that this matter may be resolved in a timely manner.

On Sunday, November 6, 2005, the Office of Emergency Management, as represented by myself, was directed, by the Monroe County Department of Health (DOH) and the American Red Cross (ARC), to vacate our residents from the facility being utilized as our Emergency Shelter, the Marathon Manor. It was through the efforts of Mr. Mike Puto, City Manager, Marathon that our office was, on this day, able to secure accommodations at the Key Colony Bay Hotel (KCBH).

This direction was a result of the discovery within the Marathon Manor Facility, by the Department of Health, of *Aspergillus*, better known as "Black Mold".

During this period, time was of the essence. The Office of Emergency Management was fully cognizant of the potential liabilities which would be encumbered by not seeking other immediate emergency accommodations. Because of the expediency required during this relocation effort, no PO was requested at this time.

I would suggest that questions concerning any other arrangements for accommodations at this facility be directed to Mr. Mike Puto, City Manager, Marathon, who may have made additional room requests.

Sincerely,

Jerald L. O'Cathey

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

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MAR 24 2006

BUYER SALES TAX EXEMPT NUMBER:
540302280553C

PURCHASE ORDER

TO: MONROE COUNTY BOARD OF COUNTY COMMISSIONERS
 FROM: MONROE COUNTY BOARD OF COUNTY COMMISSIONERS
 SUBJECT: MONROE COUNTY BOARD OF COUNTY COMMISSIONERS
 DATE: 03/23/06
 TIME: 11:00 AM
 BY: MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

SHIP TO:
 MC ADMINISTRATOR'S OFFICE
 1100 SIMONSON ST 2ND FL RM 2-205
 KEY WEST, FL 33040
 ATTN: DEBBIE FREDERICK

ATTN:

DATE: 03/23/06 BUYER: CAD/DEBBIE FREDERICK
 TERM: NET 30 DAYS FOR:
 ITEM# QTY COM DESCRIPTION

REQ. NO: 00007529 RQ:
 DESC: UNIT PRICE EXTENSION

ITEM#	QTY	COM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00	LOT	HURRICANE WILMA DISPLACED RESIDENTS SHELTER LODGING 6 ROOMS AT \$79.00/ROOM FOR 30 NIGHTS SEE ATTACHED FOR VERBAGE	14220.0000	14,220.00

\$ 7572.00
 PAGE 1 TOTAL: 14,220.00
 20 TOTAL: 14,720.00

ITEM# ACCOUNT AMOUNT
 01 0419105 530490 14,220.00

PROC CD

APPROVED:

D. Frederick
 2/6/06

PURCHASING DEPT.